Viewing Overtime

- To view overtime for a team member from *Schedule Planner* or from *Schedules*
    - To the right of the schedule posted the last column is *Overtime*
    - Hovering over the hours in this column displays the details of the *Overtime*

Additional Questions?

- Call the Help Desk at 434-924-5334
  OR
- Go to KNOWLEDGELINK and enter a ticket online

See job aid located on the *Kronos Welcome Page* titled: *Submit a Help Desk Ticket On-line*